



HARDIN COUNTY
Board of Supervisors

October 18 2022

NOTICE: Public meetings will be held in-person and also livestreamed for viewing only, as possible. To view meetings remotely, please use the Zoom information listed below.

1. 9:00 A.M. Call To Order, EOC Training Room

Online: [HTTPS://US02WEB.ZOOM.US/J/88530378243](https://us02web.zoom.us/j/88530378243)

By Phone: 1-312-626-6799

Meeting ID: 885 3037 8243

2. Pledge Of Allegiance
3. Approval Of Agenda
4. Approval Of Minutes – 10/12/22

Documents:

[10-12-22 MINUTES.PDF](#)

5. Approval Of Claims For Payment – 10/19/22

Documents:

[VENDOR PUBLICATION REPORT 10.19.22.PDF](#)

6. Update From Iowa Falls Area Development Corporation-Mark Buschkamp
7. Recommendation To The DNR On The Animal Feeding Operation Construction Permit Application: Mallard Bay Site, Section 16, Buckeye Township
8. Recommendation To The DNR On The Animal Feeding Operation Construction Permit Application: Hardin Buckeye 25 Site, Section 25, Buckeye Township
9. Consideration To Approve The Stipulation Of Bargaining Unit For Reconsideration

Documents:

[STIPULATION OF BARGAINING UNIT FOR RECONSIDERATION-HARDIN2.PDF](#)

10. Consideration To Approve FY 2022 Cost Allocation Plan

Documents:

[FY 2022 COST ALLOCATION PLAN.PDF](#)

11. Consideration To Approve The 2022 County Weed Commissioner's Annual Report

Documents:

[2022 COUNTY WC ANNUAL REPORT.PDF](#)

12. Change Of Status – Sheriff Department

Documents:

[CHANGE OF STATUS - SHERIFF DEPARTMENT.PDF](#)

13. Change Of Status – Secondary Roads

Documents:

[CHANGE OF STATUS-SECONDARY ROADS.PDF](#)

14. Other Business

15. Adjournment/Recess

16. 9:30 A.M. Drainage, EOC Training Room

Online: [HTTPS://US02WEB.ZOOM.US/J/82075672007](https://us02web.zoom.us/j/82075672007)

By Phone: 1-312-626-6799

Meeting ID: 820 7567 2007

HARDIN COUNTY BOARD OF SUPERVISORS
MINUTES – OCTOBER 12, 2022
WEDNESDAY – 9:00 A.M.
EOC TRAINING ROOM

Board Chair BJ Hoffman called the meeting to order. Supervisors Lance Granzow and Renee McClellan were in attendance. Also attending: Dave McDaniel, Darrel Meyer, Machel Eichmeier, Michael Pearson, Jolene Pieters, Kent Krause, Alison Campbell, and Julie Duhn. Attending via Zoom: JD Holmes, Lori Kadner, Jessica Sheridan, Cheryl Lawrence, Wes Wiese, Rocky Reents, Curt Groen, Mark Buschkamp, and Elaine Loring.

The Pledge of Allegiance was recited.

McClellan moved, Granzow seconded to approve the minutes from October 5, 2022. Motion carried.

Granzow moved, McClellan seconded to approve the agenda. Motion carried.

McClellan moved, Granzow seconded to approve the claims for payment for October 12, 2022. Motion carried.

Granzow moved, McClellan seconded to approve the Hardin County Conservation Board's bingo event application. Motion carried.

McClellan moved, Granzow moved to approve the Sheriff Department's change of status for the hiring of Alexander Morales as a part-time correctional officer. Motion carried.

Granzow moved, McClellan seconded to approve the Recorder's monthly report for September. Motion carried.

At 9:02 a.m. the public hearing opened for the animal feeding operation construction permit for Mallard Bay Site, Section 16, Buckeye Township. Kent Krause from Pinnacle discussed that due to tree damage caused by a storm last winter, the owners have chosen not to replace the trees previously planted which will reduce the master matrix score, but the score will still maintain a passing score. No modifications will be done on the buildings. Public comments were heard from Julie Duhn. No action was taken by the Board of Supervisors at this time.

McClellan moved, Granzow seconded to close the public hearing at 9:08 a.m. Motion carried.

At 9:08 a.m. the public hearing opened for the animal feeding operation construction permit for the Hardin Buckeye 25 Site, Section 25, Buckeye Township. Kent Krause from Pinnacle stated that the house that was previously in the area had been taken down, raising the master matrix score. Public comments were heard from Julie Duhn. No action was taken by the Board of Supervisors at this time.

McClellan moved, Granzow seconded to close the public hearing at 9:14 a.m. Motion carried.

In other business, Treasurer Eichmeier stated that property taxes are still being paid, but there is a penalty for late payment. Auditor Pieters stated that the Auditor's office is accepting absentee ballot request forms and that in-person absentee voting will begin Wednesday, October 19th in the Courthouse and that the Auditor's office will start mailing absentee ballots also that day to everyone that has requested an absentee ballot.

McClellan moved, Granzow seconded to adjourn the meeting. Motion carried.

Meeting was adjourned at 9:15 a.m.



Hardin County

Vendor Publication Report

Payment Date Range: 10/19/2022 - 10/19/2022

Vendor Name	Vendor Number	Total Payments
Ackley Publishing Co. Inc	1387V	2,483.47
AgSource Cooperative Services	6022V	393.75
AgVantage FS	690V	48,527.09
Alliant Energy	4253V	2,370.87
Angela De La Riva	100411	562.77
Barco Municipal Products	1046V	396.20
Black Hills Energy	4450V	40.66
BTX Iowa, Inc	100276	125.00
C.J. Cooper & Assoc Inc.	62770V	315.00
Campbell Supply Co	620V	390.80
Casey's General Store-Eldora	62974V	40.00
Central Iowa Distributing Inc	3043V	2,184.00
CenturyLink 2956	4569V	67.90
Cintas-Chicago	2475V	192.47
Clifford D Cory	566E	100.63
Cooley Pumping LLC	61963V	115.35
CTI Ready Mix	101120	2,875.94
Danko Emergency Equipment	6338V	1,250.00
ElectionSource	2425V	85.32
Eric Eugenio	100207	333.75
ESRI Inc	62393V	7,300.00
Fast Lane Motor Parts LLC	100189	645.23
Galls Incorporated	1389V	765.15
GATR Truck Center	100679	184.48
GECRB/AMAZON	2403V	416.46
Hardin Co Tire & Service Inc	4240V	742.48
Hardin County Office Supplies	119V	79.97
Hawkeye West Pest Control	2637V	64.00
International Academies of Emergency Dispatch	100303	30.00
Iowa County Attorneys Assoc	62828V	80.00
Iowa Law Enforcement Academy	1810V	6,650.00
ISACA	5400V	300.00
ISSDA	62103V	150.00
John Deere Financial	1394V	579.98
Kevin Pieters Well Drilling	63033V	4,261.11
Krogh-Oppold Feed & Supply	309V	32.80
Lawson Products Inc	5826V	111.02
Liberty Mutual Insurance	100704	1,790.00
M & G Tire Service	2615V	638.52
Martin Marietta Aggregate	4141V	5,396.33
Mary Jaspers / Pinecrest Mobile Home Park	61190V	400.00
Medical Priority Consultants, Inc	63475V	1,280.00
Medicap Pharmacy #8095	5729V	3,703.54
Mid American Energy	728V	28.96
Mid-America Publishing Corp	62056V	811.18
Moler Sanitation	100385	59.13
Murphy Tractor & Equipment Co., Inc	2286V	1,028.71
NAPA Auto Parts Eldora	617V	71.48
Positive Promotions, Inc.	100702	398.61
Premier Office Equipment, Inc.	62320V	388.23
Rantizo, Inc.	101183	1,425.00
RC Systems- Waterloo Office	2077V	100.00
Reliable1	1102V	1,000.00
Sadler Power Train Inc	5067V	540.60
Schumacher Elevator Co.	2130V	545.92

Vendor Publication Report**Payment Date Range: 10/19/2022 - 10/19/2022**

Vendor Name	Vendor Number	Total Payments
Shield Pest Control LLC	63086V	215.00
Speck Electric	63534V	959.99
Stetson Building Products, LLC.	100649	435.00
Summit Food Service LLC	2332V	4,721.70
Theisens	6220V	312.02
Times Citizen	538V	167.70
Truck Center Companies East LLC	100823	88.54
US Bank Equipment Finance	954V	1,260.84
Veridian Credit Union	63561V	62.50
Verizon Connect Nwf, Inc-Dallas	100620	18.19
VISA	150V	318.03
Wesley Wiese	522E	55.00
Wilson Restaurant Supply Inc	63439V	347.47
Woodley Funeral Services LLC	2557V	1,300.00
Yulisa Garibay	100887	280.00
Ziegler Incorporated	1463V	293.22
Grand Total:	<u>115,685.06</u>	

INSTRUCTIONS: This stipulation must be filed on PERB's electronic document management system.

STATE OF IOWA
BEFORE THE PUBLIC EMPLOYMENT RELATIONS BOARD

IN THE MATTER OF:

Public Employer,
and

Employee Organization.

Case No.

STIPULATION OF
BARGAINING UNIT
FOR RECONSIDERATION

Pursuant to a Petition for Reconsideration of Bargaining Unit filed by _____ and subject to approval of the Public Employment Relations Board, the undersigned parties agree that:

1. The employer is a public employer within the meaning of Iowa Code section 20.3(10).
2. The employee organization is an employee organization within the meaning of Iowa Code section 20.3(4).
3. The bargaining unit previously determined in PERB Case No. _____ is no longer appropriate.
4. The following constitutes an appropriate unit for purposes of collective bargaining within the meaning of Iowa Code section 20.13.

INCLUDED:

EXCLUDED:

Name of Public Employer

Employer's Address

By: _____
Signature of Representative

Representative's Address

Representative's Phone

Representative's E-mail

Date

Name of Employee Organization

Organization's Address

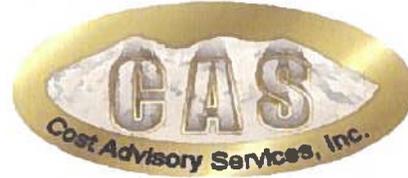
By: _____
Signature of Representative

Representative's Address

Representative's Phone

Representative's E-mail

Date



September 28, 2022

The Board of Supervisors
Hardin County Courthouse
1215 Edgington Ave.
Eldora, Iowa 50627

RE: Completed FY 2022 Cost Allocation Plan

Dear Board Members:

We have completed the **Hardin County** cost allocation plan based on actual expenditures for the year ended June 30, 2022. An electronic copy of the plan is enclosed for your files. Also included is a standard federal Certification Statement that is required where reimbursement is claimed from federal grant programs. The statement says that to the best of the County's knowledge, the cost allocation plan is correct and was prepared in accordance with the federal cost principles contained in 2 CFR, Part 200. Please have the Board Chairperson sign the statement, retain a copy on file and return the original to me. A copy of the plan will also be placed on file at the central office of the Iowa Department of Human Services (DHS).

The FY 2022 cost allocation plan will result in the following indirect cost recoveries during **FY 2024**.

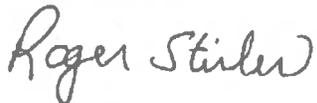
DHS Local Administrative Expenses

This category relates to the indirect costs that the county incurs for the local DHS office. These indirect costs include expense items such as audit fees, liability and property insurance, un-billed building space costs, accounting services and legal services. The total indirect costs to be claimed on quarterly Local Administrative Expense (LAE) reports for FY 2024 is \$66,233. This amount includes the required carry-forward adjustment to reconcile actual and projected costs for FY 2022 and is shown on Exhibit B near the beginning of the cost allocation plan. Your actual reimbursement will be the FFP rate in effect for each quarter. We estimate that about 33 percent of the total claims for the year will be reimbursed to the County from federal funds. Accordingly, the **total reimbursement for the year should be about \$21,857**. We will track these payments each quarter and report the actual results to you after the close of the year. A copy of our correspondence to the local office of DHS which provides guidance for claiming these costs on the LAE reports is also enclosed herein for your reference.

The Board of Supervisors
September 28, 2022
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Please contact me if you have any questions relating to the cost allocation plan. We are pleased for the confidence that you have placed in us and look forward to being of continuing service to you.

Sincerely,
Cost Advisory Services, Inc.



Roger Stirler
Senior Associate

Enclosures

Cc: Jolene Pieters, County Auditor



CERTIFICATION OF COST ALLOCATION PLAN

This is to certify that to the best of my knowledge and belief regarding the cost allocation plan submitted herewith:

- (1) All costs included in this proposal based on the Fiscal Year ended June 30, 2022, to establish cost allocations or billings for use in FY 2024, are allowable in accordance with the requirements of 2 CFR, Part 200, et al. "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards", and the Federal award(s) to which they apply. Unallowable costs have been adjusted for in allocating costs as indicated in the cost allocation plan.

- (2) All costs included in this proposal are properly allocable to Federal awards on the basis of a beneficial or causal relationship between the expenses incurred and the awards to which they are allocated in accordance with applicable requirements. Further, the same costs that have been treated as indirect costs have not been claimed as direct costs. Similar types of costs have been accounted for consistently.

I declare that the foregoing is true and correct to the best of my knowledge.

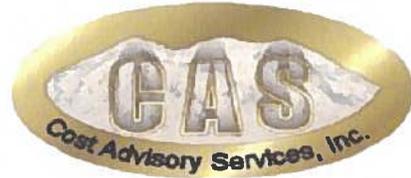
Governmental Unit: Hardin County

Signature: _____

Printed Name of Official: _____

Title: _____

Date of Execution: _____



September 28, 2022

Patty Hill
County DHS Office
2300 Superior St., Ste. #1
Webster City, Iowa 50595

RE: County LAE Reports – FY 2024

Dear Patty:

We have completed the **Hardin County** Cost Allocation Plan based on actual costs for the year ended June 30, 2022. The cost allocation plan is prepared in accordance with the federal cost principles contained in 2 CFR, Part 200. The results of this plan (shown on the enclosed Exhibit B) will be used in **FY 2024** to claim indirect costs that the County incurred for Social Services administration. Copies of the plan are now being provided to the Board of Supervisors and the County Auditor. The plan will also be placed on file at the central office of DHS prior to September 30, 2023.

For the four quarters beginning with the quarter ending September 30, 2023, please include a line item on the County's Local Administrative Expense reports to claim one-fourth of the annual indirect cost amount, or **\$16,558.25 per quarter**. If you wish, a copy of this letter can be attached to the report in support of this claim. We also ask that you provide us with a copy of all future LAE reports as they are submitted. An unsigned copy will suffice and can be sent as an e-mail attachment to the address shown below. We would also like to be notified of any changes that may occur in the staff that have responsibility for these reports.

Please contact me anytime you have a question regarding indirect costs or if we can otherwise be of assistance to you.

Sincerely,
Cost Advisory Services, Inc.

A handwritten signature in cursive script that reads "Roger Stirler".

Roger Stirler
Senior Associate

Enclosure

Cc: Board of Supervisors
Jolene Pieters, County Auditor

**COST ADVISORY SERVICES, INC.
HARDIN COUNTY, IOWA - FY 2022**

COMPUTATIONS OF CARRY-FORWARD AND FIXED COSTS

DEPARTMENTS RECEIVING ALLOCATIONS	TOTAL ACTUAL COSTS ALLOCATED FOR CURRENT YEAR	TOTAL ESTIMATED COSTS FOR THE CURRENT YEAR	CARRY-FORWARD DIFFERENCE (ACTUAL LESS ESTIMATED)	ACTUAL COSTS FOR CURRENT YEAR PLUS CARRY-FORWARD	ADJUSTMENTS	FIXED ALLOCATIONS FOR SECOND YEAR AFTER CURRENT YEAR ACTUAL
Supervisors	\$56,123			\$56,123		\$56,123
Elections	\$15,174			\$15,174		\$15,174
Treasurer	\$66,691			\$66,691		\$66,691
Sheriff	\$243,823			\$243,823		\$243,823
Recorder	\$38,785			\$38,785		\$38,785
Assessor	\$31,935			\$31,935		\$31,935
Secondary Roads	\$242,036			\$242,036		\$242,036
Veterans Affairs	\$12,604			\$12,604		\$12,604
Conservation	\$83,899			\$83,899		\$83,899
Health Board	\$2,918			\$2,918		\$2,918
Genl Welfare Svcs	\$5,041			\$5,041		\$5,041
Medical Examiner	\$3,030			\$3,030		\$3,030
District Court	\$209,566			\$209,566		\$209,566
Round Barn	\$67			\$67		\$67
Social Services	\$64,694	\$63,156	\$1,538	\$66,233		\$66,233
Case Management	6,724			6,724		6,724
Mental Health	\$15,388			\$15,388		\$15,388
Chemical Dependency	\$197			\$197		\$197
Contract Law Enforce	\$986			\$986		\$986
Land Use & Bldg	\$235			\$235		\$235
E 911	\$9,818			\$9,818		\$9,818
Emergency Mgmt	\$15,991			\$15,991		\$15,991
Special Appraisal						
GIS						
Road Clearing						
Weed Commission	\$9,578			\$9,578		\$9,578
Grants - Dept 84	\$264			\$264		\$264
All Other	\$235,670			\$235,670		\$235,670



2022 WEED COMMISSIONER'S REPORT

For the County of: _____

Submit to County Board of Supervisors by: November 1, 2022
 Return copy to the IDALS office by: December 1, 2022

Weed Commissioner's Contact Information:

Name	Year Appointed
Address	Telephone
City, Zip Code	Alternate Telephone
Email Address	Pesticide Certificate #

Which of the noxious weeds have you found in your county?

- 1 – Found, a problem in my county
- 2 – Found, but not a problem

- 3 – Not known in my county
- ? – If you cannot identify this plant

<i>Primary Noxious Weeds</i>	<i>Answer</i>	<i>Secondary Noxious Weeds</i>	<i>Answer</i>
Buckthorn		Buckhorn Plantain	
Bull Thistle		Cocklebur	
Canada Thistle		Curly Dock (Sour Dock)	
Field Bindweed		Multiflora Rose	
Hoary Cress (Perennial Pepper-grass)		Poison Hemlock	
Horse Nettle		Puncturevine	
Leafy Spurge		Red Sorrel (Sheep sorrel)	
Musk Thistle		Shattercane	
Palmer Amaranth		Smooth Dock	
Perennial Sow Thistle		Teasel	
Quackgrass		Velvetleaf (Butterprint)	
Russian Knapweed		Wild Carrot	
		Wild Mustard	
		Wild Sunflower	

<i>Invasive Prohibited Plants</i>	Answer		
Garlic Mustard			
Japanese Hop			
Japanese Knotweed			
Oriental Bittersweet			
Purple Loosestrife			

Please list any other plants which are a problem or a concern in your county:

As County Weed Commissioner, do your duties include roadside spraying?

Yes _____ No _____

Did your county publish a Notice of Program for weed control pursuant to the provisions of Title VIII Chapter 317 Section 317.14?

Yes _____ No _____

Did your county employ contract spraying during 2022?

Yes _____ No _____

If yes, what percentage of your total spray program is contracted? _____%

If possible, please list the contract rates. \$/mile _____

Total contract cost \$ _____

In the past year how much did your county spend on purchasing herbicides?

\$ _____

How many times during 2022 was it necessary to serve a noxious weed notice?

Private (written) _____ Public (written) (DOT, DNR, CCB) _____

How many times did you contact individuals personally, rather than sending them a weed control notice?

Private (verbal) _____ Public (verbal) (DOT, DNR, CCB) _____

How many times did you actually enter private or public land, control weeds, and assess the cost to the owner?

How many months were you employed as weed commissioner in 2022?

_____ months

Are your duties as weed commissioner incorporated into another county job?

Yes _____ No _____ If Yes, what? _____

Weed Comm. Duties _____% IRVM Duties _____%

Other County Duties _____%

How does the overall county weed situation compare with last year?

Improved _____ Unchanged _____ Worse _____

Comments? _____

Is brush control included in your weed commissioner duties?

Yes _____ No _____

If yes, what method(s) do you use? *(Circle all that apply):*

Spraying Cutting Stump treatment Basal bark

Other, explain _____

What are your suggestions and/or recommendations which may improve your county weed and brush infestations?

What herbicides did your county use in your weed control program? Be specific, please list brand name and quantity of each. Please do not list surfactants or adjuvants. If the spray program is contracted in your county, ask your contractor for this information. Add another page if necessary.

The above report is true to the best of my knowledge.

Signature _____
County Weed Commissioner

Date

Signature _____
Chairman, County Board of Supervisors

Date

Please return a copy to:

Iowa Department of Agriculture and Land Stewardship
Attn: State Weed Commissioner
2230 S Ankeny Blvd
Ankeny, IA 50023-9093



HARDIN COUNTY

Courthouse

HARDIN COUNTY COURTHOUSE
1215 EDGINGTON AVE.
ELDORA, IA 50627

HARDIN COUNTY Employee Change of Status Report

Please enter the following change(s) as of _____
Date

Name: _____

Department: _____

Address: _____

Position: _____

City State Zip Code

Salary/Hourly Rate: _____

Fund: _____

Status: Full-time Permanent Part-time Temporary/Seasonal Part-time

Reason of Change:

- Hired Resignation
- Promotion Retirement
- Demotion Layoff
- Pay Increase Discharge
- Leave of Absence _____
Dates

Other: _____

Dates of Employment: _____ to _____
From To

Last Day of Work _____
(if applicable)

Beyond the last day of work, the following vacation time was (or will be paid): _____ to _____
From To

Authorized by: _____
Elected Official or Department Head

Date

Authorized by: _____
Board of Supervisors

Date